

PSN College of Engineering and Technology (Autonomous)



Melathediyoor, Tirunelveli - 627 152, Tamilnadu
Approved by AICTE and Affiliated to Anna University

Accredited by NAAC and Recognised by UGC under section 2(f) and 12(B)

An ISO 9001 : 2015 Certified Institution



Website: www.psnacet.ac.in

Phone: 04634 279009, 04634 279680.

E-Mail: principal@psncet.ac.in

PRINCIPAL

POLICY DOCUMENT

POLICY TITLE

Financial support to teaching staff to attend academic programmes.

CONTEXT

The IQAC of the college fosters and sustains a work culture wherein the teaching staff are commonly encouraged to up skill themselves and enhance their intellectual acumen. The teaching staff of the college is very proactive and motivated for pursuing their academic growth and career advancement. In order to streamline the requests from the faculty of various departments for financial support to attend academic programmes, this policy is being put in place for smooth and equitable disbursement

POLICY STATEMENT

In order to encourage academic enrichment and capacity building of faculty members, PSN College of Engineering and Technology provides financial support to teaching staff of the college to attend academic programmes.

POLICY PURPOSE AND OBJECTIVE

- To facilitate teaching staff to attend faculty training programmes like conferences/Seminars/Workshops/Orientation Programmes /Faculty Development Programmes.
- To enhance the academic credentials of the teaching staff.
- To Support teaching staff for academic growth and career advancement.
- To encourage teaching staff to present research papers in conferences/Seminars/Workshops.
- To encourage teaching staff to carryout extension/consultancy activities and deliver lectures as resource person.
- To encourage teaching staff to join Professional bodies and academic societies.

FEATURES OF THE POLICY

Instituted by:

IQAC

Funded by:

PSN College of Engineering and Technology



Handwritten signature

PRINCIPAL
PSN COLLEGE OF ENGINEERING & TECHNOLOGY
MELATHEDIYOOR, PALAYAMKOTTAI TALUK
TIRUNELVELI DIST. - 627 152.

Eligibility

Permanent teaching staff of the college.

Major categories for providing financial support:

1. Teaching learning and related activities.
2. Research and related activities.
3. Co-curricular and Extra-curricular and professional development activities.

Application

The faculty member wishing to avail financial support are requires to apply in writing to the principal with all the details, date and duration of the programme and the certificate of Participation.

Approval

Approval will be done by the Principal.

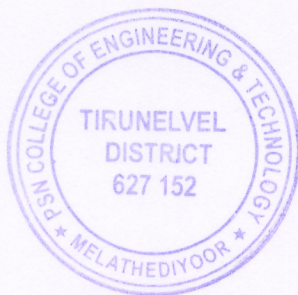
Benefits

- Permanent teaching staff of the college are reimbursed registration fee, upon submission of form and final approval of the principal for attending conferences/Seminars/Workshops/Orientation Programmes /Faculty Development Programmes.
- Permanent staff of the college are allowed duty leave to attend the academic programmes.
- Membership fee of professional bodies and academic societies.

Process and Procedure

1. The teaching staff will apply in writing to the principal seeking permission to attend the academic programmes.
2. The teaching staff will apply for duty leave.
3. The Initial permission will be granted by the Principal.
4. The Final approval will be done by the Principal.
5. The Accounts Department will reimburse the expenses after verification of the documents submitted.

*The Policy is subject to periodic review.



A handwritten signature in green ink, appearing to be "Per".

Principal
PRINCIPAL
PSN COLLEGE OF ENGINEERING & TECHNOLOGY
MELATHEDIYOOR, PALAYAMKOTTAI TALUK
TIRUNELVELI DIST. - 627 152.