PSN COLLEGE OF ENGINEERING AND TECHNOLOGY
Melathediyoor, Tirunelveli – 627 152
(An Autonomous Institution affiliated to Anna University, Chennai)
Approved by AICTE, New Delhi and Recognized by UGC, New Delhi
Under section 2 (f) and 12 (b) of UGC Act, 1956
An ISO 9001:2015 Certified Institution
INTERNAL QUALITY ASSURANCE CELL

Mail id: iqac@psncet.ac.in

Minutes of 21st meeting

Date: 09.12.2021

Minutes of the 21st meeting of Internal Quality Assurance Cell held on 08.12.2021 at 11.00 A.m. through Google meet. The following members were present.

S. No	Designation	Name of the member
1	Chair person	Dr.V.Manikandan, Principal
2	Member from management	Dr.P.Selvakumar, Executive Director
3	Senior Teachers	Dr.X.Sahaya Shajan, Director (Academics & Research)
4		Prof. V.Ramkumar, HOD/MAE
5		Dr.K. Paul Joshua, HOD / ECE
6		Dr. M. Vargheese, HOD/CSE
7		Prof. A.Sandhanamahalingam, Prof./Maths
8	Senior Administrators	Mr.P.Rajesh, Administrative Officer
9		Mr.P.Ramanathan, Finance officer
10	Member from Industry	Dr.P.Kumar, Vice President, KS Wind and Renewables India Pvt. Ltd., Chennai.
11	Nominee from Employers	Mr.Senthil Kumar, Senior Manager, BOSCH & Projects, Tirunelveli
12	Alumni	M.Radha Krishnan, Director RADHAKRISHNAN IAS ACADEMY,Madurai.
13	Student Member	M.Arun, IV Year CSE
14	IQAC Coordinator	Dr.SP.Umayal Prof &Dean /EEE

The meeting started with the welcome address by IQAC coordinator Dr.SP.Umayal

The following agenda were discussed in the meeting

1. **Academic performance**

It is resolved that HOD's shall take all measures to improve pass percentage for the academic year 21-22 by conducting special classes and providing materials for slow learners.

Target level for the course outcomes can be set by the department advisory board

2. **Improving placement quality and quantity**

   It is resolved that students should be motivated and trained by faculties in training and placement cell to clear the aptitude test by companies and face the interview. Also it is decided to encourage the alumni to bring more companies to campus for placement in alumni meeting.

3. **Preparing students for competitive exams**

   5% of students should clear competitive exams

4. **Industry engagement**

   The following are resolved to obtain more industry engagement:
   a. More number of MOU's shall be signed with industries
   b. Faculties are encouraged to get more consultancy work from industries.
   c. Final year students shall go for internship and take up industrial projects.
   d. Industrial visits shall be arranged for second year students

5. **Student potential transformation**

   The following are resolved
   a. Students are encouraged to participate in extra and co-curricular activities.
   b. Students are encouraged to organize technical events like symposium in department level
   c. Students are encouraged to enrich their skills which are expected by industries through extra credits.
   d. Students are encouraged to present papers in conferences conducted in other colleges.
   e. Students are encouraged to publish papers in reputed journals.

6. **Organizing quality related workshops/seminar**

   It is resolved that the workshop /seminar shall be conducted through both online and offline mode for this academic year 21-22.

   Two Value added course shall be conducted in a department.

   One extension activity per semester shall be organized in each department

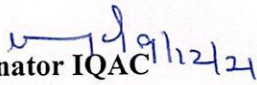7. **Conducting internal academic audit and external academic audit**

   It is resolved that academic audit for the academic year 2021-2022 shall be conducted during December 2021 and June 2022.

   External ISO audit will be conducted during March 2022.

8. **Devising of best practices in academic and research activities**

   It is identified to have few best practices in academic and research activities. They are as follows.

a. Courses related to latest technologies in each department may be included as value added courses
b. Faculty are encouraged to upload the video lectures and animated videos related to the courses which they are handling in Media centre
c. It is insisted to enforce the student community to use Media centre effectively.
d. Research paper shall be published in scopus indexed journals.
e. Final year projects shall be in collaboration with industries.
f. Utilization of Knowledge resource centre by faculty and students shall be improved.

Coordinator IQAC 9/12/24

Chairperson