



PSN COLLEGE OF ENGINEERING AND TECHNOLOGY

Melathediyoor, Tirunelveli – 627 152

(An Autonomous Institution affiliated to Anna University, Chennai)
Approved by AICTE, New Delhi and Recognized by UGC, New Delhi

Under section 2 (f) and 12 (b) of UGC Act, 1956

An ISO 9001:2015 Certified Institution

INTERNAL QUALITY ASSURANCE CELL



Mail id: iqac@psncet.ac.in

Minutes of 19th meeting

Date: 11.11.2020

Minutes of the 19th meeting of Internal Quality Assurance Cell held on 11.11.2020 at 4.00 p.m. through google meet. The following members were present.

S. No	Designation	Name of the member
1	Chair person	Dr.V.Manikandan, Principal
2	Member from management	Dr.P.Selvakumar, Executive Director
3	Senior Teachers	Dr.X.Sahaya Shajan, Director (Academics & Research)
4		Prof. V.Ramkumar, HOD/MAE
5		Dr.K. Paul Joshua, HOD / ECE
6		Dr. M. Vargheese, HOD/CSE
7		Prof. A.Sandhanamahalingam, Prof./Maths
8	Senior Administrators	Mr.P.Rajesh, Administrative Officer
9		Mr.P.Ramanathan, Finance officer
10	Member from Industry	Dr.P.Kumar, Vice President, KS Wind and Renewables India Pvt. Ltd., Chennai.
11	Nominee from Employers	Mr.Senthil Kumar, Senior Manager, BOSCH & Projects, Tirunelveli
12	Nominees from local society	Er.P.Kirubanandha Rajan, District Environmental Engineer, Kanyakumari District
13	Alumni	M.Radha Krishnan, Director RADHAKRISHNAN IAS ACADEMY, Madurai.
14	Student Member	M.Arun, IV Year CSE
15	IQAC Coordinator	Dr.SP.Umayal Prof & Dean /EEE

The meeting started with the welcome address by IQAC coordinator Dr.SP.Umayal

The following agenda were discussed in the meeting

1. Teaching and learning

Principal informed that due to pandemic the exams for final year students are delayed. Based on the input received from the university, the chair person sought suggestion for conducting the exams online.

Attainment of CO,PO,PSO

The attainment for most of the courses were found to be satisfactory, for few courses where the attainment level is less principal suggested the HOD's to discuss in the Programme Assessment Committee for further action.

2. Organizing quality related workshops/seminar

It is resolved that the workshop /seminar shall be conducted through online mode for this academic year 20-21.

3. Conducting internal academic audit and external academic audit

It is resolved that academic and administrative audit for the academic year 2020-2021 shall be conducted during December 2020 and May 2021.

4. Collaborative activities

IQAC coordinator advised the members to encourage the students and faculty to participate in virtual internships conducted by reputed universities to attain global exposure.

Principal advised the members to take necessary steps to encourage faculty members to approach industries for MOU and consultancy.

5. FDP/Workshop/ conference

IQAC coordinator requested the members to motivate the faculty to attend AICTE initiated FDP for five days. Every faculty should have completed minimum two FDP for an academic year.

Principal asked the members to encourage students to participate in virtual conference and workshops to earn extra credits.

6. Research activities

Principal encouraged faculty members to prepare and submit proposals to various funding agencies.

7. Extension Activities

It was decided to conduct awareness programmes about spreading of diseases and improving sanitary conditions in the nearby villages.

8. Career guidance program

Students requested to make arrangement for conducting coaching classes for TANCET/GATE for final year students.

9. Feedback from stake holders

It was decided to get feedback from stake holders for the development of the institution.

The meeting came to a close at 5.15 PM with vote of thanks by HOD CSE

Dr. M. Vargheese.

SP. 11/11/20
Coordinator IQAC

Chairperson

PRINCIPAL

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17.3.2021

Action taken report for 19th meeting IQAC meeting held on 11.11.2020

S.No	Meeting minutes	Action taken
1.	Teaching and learning	Co attainment is good for most of the subjects. HOD's shall discuss it in PAC committee for improvements
2.	Organizing quality related Workshop/ Seminars organized	29 Workshop/ Seminars are organized with in this period.
3.	Conducting internal academic audit and external academic audit	Internal audit was conducted from 16 th to 18 th December 2020. External ISO audit was conducted on 28.2.2020
4.	Collaborative activities	41 industry projects done by final year students 7 MOU's Signed
5.	FDP/Workshop/conference	Faculty attended 57 FDPs and 17 workshops
6.	Research activities	20 papers published in scopus
7.	Extension Activities	Arranged Extension activities in nearby villages.
8.	Career guidance program	Coaching classes arranged for TANCET/GATE.
9.	Feedback from stake holders	Feedback collected from stake holders.

SP. W. 17/3/21
Coordinator IQAC

Chairperson

[Signature]

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