

Internal Quality Assurance Cell
PSN College of Engineering and Technology
Melathediyoor – 627 152

Minutes of the meeting of Internal Quality Assurance Cell held on 05.11.2016, 02.30 p.m. at Seminar Hall, Alumni Guest House.

The following members were present

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| 1. Dr.C.Selvamony | - | Chairperson |
| 2. Er.P.S.Jayaram | - | Management Representative |
| 3. Dr.P.Selvakumar | - | Administrative Representative |
| 4. Prof.C.Jeyanthi | - | Teacher Representative |
| 5. Dr.V.Jeyalakshmi | - | Teacher Representative |
| 6. Prof.S.Rajeswari | - | Teacher Representative |
| 7. Prof.C.Godwin Jose | - | Teacher Representative |
| 8. Mr.J.Rajarajan | - | Alumni Representative |
| 9. Mr.P.Duraimuthu | - | Stakeholder Representative |
| 10. Ms.A.Abinaya | - | Student Representative |
| 11. Dr.G.Hirankumar | - | Coordinator |

The following agenda were discussed in the meeting

1. Preparation for NAAC reaccreditation

It is resolved that for the smooth conduct of reaccreditation the Principal shall form committees with faculty and technical staff. IQAC coordinator shall assign duties and responsibilities of each committee.

2. Discussion on various quality parameters of higher education

Various quality parameters on teaching, learning and evaluation, placement training, utilization of resources available are discussed. It is resolved to have detailed discussion in the meeting of head of the departments and get inputs on these parameters.

3. Approval of Mechanical Research centre by Anna University

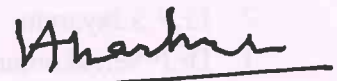
The Chairman IQAC informed that the Anna University has approved Mechanical Engineering Research Centre.

4. Devising of best practices in academic and research activities.

- a. Faculty members are motivated to publish their research articles in UGC listed Journals / Anna University Annexure-I list / Scopus Journals and SCI Journals.
- b. The technology related information like consultancy projects, patents and other detail are routed through the Director (Technology Development).
- c. The research related information such project proposal, publication of articles, Ph.D. admissions and research centre activities are routed the Director (Research).

The meeting came to close at 4.00 p.m. with the vote of thanks by the coordinator.


Chairperson
31/11/2016


Coordinator