



PSN COLLEGE OF ENGINEERING AND TECHNOLOGY

Melathediyoar, Tirunelveli – 627 152

(An Autonomous Institution affiliated to Anna University, Chennai)

Approved by AICTE, New Delhi and Recognized by UGC, New Delhi

Under section 2 (f) and 12 (b) of UGC Act, 1956

An ISO 9001:2015 Certified Institution



INTERNAL QUALITY ASSURANCE CELL

Mail id: iqac@psncet.ac.in

Minutes of 16th meeting

Date: 07.01.2019

Minutes of meeting of Internal Quality Assurance Cell held on 07.01.2019 at 2.00pm at seminar Hall ,Alumni Guest House

The following members were present

- | | |
|------------------------------|---------------------------------------|
| 1.Dr.M.Sivaprakash | - Chair person |
| 2.Dr.P.Selvakumar | -Administrative representative |
| 3.Dr.X.Sahaya Shajan | - Administrative representative |
| 4.Dr.T.Ajith Bosco Raj | - Administrative representative |
| 5.Mr.P.Rajesh | - Administrative representative |
| 6.Mr.P.Ramanathan | - Administrative representative |
| 7.Prof.C.Jeyanthi | -Teacher Representative |
| 8.Dr.V.Jeyalakshmi | - Teacher Representative |
| 9. Prof. V.Ramkumar | - Teacher Representative |
| 10.Mr.Regu | -Alumni Representative |
| 11.Ms.S.R.Kuthaleeshwari | -Student Representative |
| 12. N.Vijaya baskar. | - Industrial nominee |
| 13. Er.P.Kirubanandha Rajan, | - Member from local society |
| 14. Mr.Senthil Kumar | - Stakeholder Representative |
| 16.Mr.Prem Kumar | - Stakeholder Representative (Parent) |
| 16.Dr.C.Christopher Columbus | -Coordinator |

The following agenda were discussed in the meeting

1. Organizing quality related workshop / seminar

It is resolved that the following quality related workshop /seminar are to be organized in the academic year 2018-19

a. One Orientation program should be conducted by IQAC for newly joined faculty .

b. Departments which has organized workshops/seminars are appreciated

2. The academic pass percentage target set for odd semester is achieved and requested to improve the even semester.
3. All the faculty members are appreciated for their cooperation during the NBA visit
4. The feedback analysis report of the student during odd semester is discussed and corrective action are initiated. Similarly the feedback for this semester is to be collected during March 2019.
5. Automate examination system is reviewed and decided to improve further
6. The committee member for internal audit shall carry over the audit according to the scheduled given.
7. NSS Volunteers are appreciated for planting trees in the campus.
8. Students who have registered for NPTEL courses are appreciated.
9. The departments who have organized social services in villages are appreciated for their involvement.



IQAC COORDINATOR



PRINCIPAL

ANNEXURE – I

QUALITY BENCH MARKS

1. Guest Lecture/Seminar/Work shop/symposium/conferences to be organized and funding agencies to be approached wherever it is possible
 - Guest lecture – 3 per semester
 - Work shop – 1 per semester
 - Seminar – 2 (one must be at national level, one must be at state level)
 - Symposium – 1 (National level)
 - Conference – 1 (Either international or national level)
 - Funding agencies must be approached
2. One Video Conference Lecture to be conducted per semester
3. One Industrial visit for each class to be organized per semester
4. One FDP/STTP to be planned
5. Faculty Development
 - Staff members should attend minimum two FDPs in each academic year.
 - Staff members should publish minimum one paper in SCI Journals in each academic year.
 - Staff members should publish minimum two papers in conferences in each academic year.
 - Staff members should complete one NPTEL course with above 60% marks in each academic year.
 - Staff members should upload the course materials, video lectures, MCQs in our PSNCET-LMS.
 - Since we have MOU with University of Malaysia, Pahang, Staff members may visit the university as a visiting professor under staff exchange program.
6. Consultancy services and total income expected
 - At least one consultancy project is expected by each department irrespective of income
7. Percentage of students to be provided training Civil Services and Defense Services examinations, NET, SET, GATE and other competitive examinations. Expected output in terms of percentage.
 - Competitive examination – 20% of total strength
 - Output expected - 50% among training provided
8. No. of extension activities to be planned.
 - Extension activities – at least one at department level